

## **Central Sector Scheme for supporting Re-orientation Training, Continuing Medical Education and Exposure programs of AYUSH.**

### **Introduction:**

AYUSH teachers and practitioners do not have access to professional journals and web-based CME like their allopathic counterparts. There is an urgent need for re-orienting and upgrading their professional competence & skills. Emerging trends of health care and scientific outcomes necessitate time to time enhancement of professional knowledge of teachers, practitioners and researchers. Many issues of the profession can not be covered through stereotyped course curricula and need augmentation & clarification through direct interaction with the resource persons and domain experts. Good Clinical Practices and Good Teaching Practices are the two areas where AYUSH practitioners and teachers need to be regularly updated to keep up the standards of health delivery and adequate training of students respectively in accordance with the emerging demands. Similarly, use of Information Technology as a tool for widespread dissemination of AYUSH developments & updates is need of the hour in the present era of fast changing trends & methodologies. Web-based educational programs like the ones conducted by UGC are required for AYUSH for wider dissemination of current information & trends. The services of AYUSH paramedics and health workers are also of utmost importance in health care. Hence, the re-orientation of these personnel with updates and changing trends is also proposed in XI Plan.

Given the growing domestic and international acceptance of AYUSH knowledge systems and their clinical applications, it is essential to upgrade the quality of AYUSH teaching and practice. In this context therefore re-orientation training and continued medical education become quite relevant. With this objective it is intended in the 11<sup>th</sup> Plan to support programmes of professional-skill development of AYUSH personnel in an organized manner at reputed institutions and field levels. The scheme of assistance is switched over from centrally sponsored to central sector enabling release of funds directly to the grantee institutions. The scheme has been restructured giving flexibility for its implementation and adding new components. The proposed pattern of the scheme is based on the experience gained during 9<sup>th</sup> & 10<sup>th</sup> Plans, feedback received from various institutions and requirements for varied nature of training of AYUSH personnel and their exposure to AYUSH centres of excellence. Overall structure of the scheme is aimed at encouraging AYUSH personnel to undergo need-based professional orientation and bridge the knowledge gaps.

### **Scheme components:**

#### **(I) Orientation training programmes & Exposure Visits**

- i) One-week subject-/specialty-specific re-orientation training programme for AYUSH teachers .

- ii) One-week introductory programme of AYUSH systems for allopathic and foreign doctors/students.
- iii) One-week specialized training for AYUSH paramedics/health workers.
- iv) One week Management training & exposure visit of AYUSH administrators/heads of departments/institutions.

All the above programmes would be modular in nature.

**(II) Continuing Medical Education (CME) Programmes & exposure visits for AYUSH doctors.**

- i) Theme-specific two-day CME programme for AYUSH practitioners at district and sub-district levels.
- ii) One-week exposure visit cum CME programme for AYUSH doctors at specialized centres of best & innovative practices.

**(III) Web-based educational programmes**

- i) Preparation of subject/specialty-specific AYUSH modules/CDs for wider dissemination through web-based training programmes.
- ii) Preparation, launch and running of web-based journal.

**(IV) Publication of quarterly CME journals /Peer-Review Scientific Journals in AYUSH sector.**

- i) Publication of series of CME journals to facilitate distant learning of AYUSH for up-gradation of professional knowledge of practitioners.
- ii) Publication of peer-review journals for up-to-date education and research developments in AYUSH sector for up-gradation of professional knowledge of professionals. The support will be for printing and postage to the extent of 500 copies.

**(V) Re-orientation Training/CME related innovative tools, programs and activities for use of AYUSH personnel.**

- (i) Organizations having domain knowledge like the National Institutes viz., Rashtriya Ayurved Vidyapeeth and others and universities/deemed universities and reputed organisations having competence and wherewithal to develop and implement innovative initiatives for strengthening of orientation training/CME programs will be supported for the benefit of AYUSH fraternity

- a) To develop training material, courses, modules, CDs and structured programs
- b) To design and develop innovative CME courses for AYUSH practitioners;
- c) To develop IT interface (software) for innovative CME courses;
- d) To establish a special cell in Health/AYUSH universities for registration of AYUSH & IT organizations and to coordinate the deputation of AYUSH teachers for training programs.
- e) To provide exposure of best practices in clinical and hospital management areas to AYUSH teachers & practitioners.
- f) To conduct innovative short term training program for teachers at reputed AYUSH institutions on subjects as under-
  - Use of IT teaching aid in AYUSH education,
  - Contemporary relevance of theoretical foundations of AYUSH knowledge systems,
  - Integrated protocols for clinical documentation and diagnosis,
  - Statistical design for clinical trials based on holistic management,
  - Internal assessment/ evaluation methods of students,
  - Innovative teaching methods,
  - Scope of trans-disciplinary research in pharmacognosy and pharmacology,
  - Scientific methods & tools for evaluating classical pharmaceutical processes,
  - Application of classical AYUSH systems for community/ public health

A maximum of 20% of the total allocation under the scheme can be spent for this component.

#### **( VI) National and Regional Level Workshops / Conferences for CME.**

At least two National level and two Regional level workshops / conferences shall be organized in a year by reputed organizations/Centres of Excellence identified by Department of AYUSH. Each such workshop / conference shall focus on a particular speciality for imparting knowledge / skills / best practices to at least 150 for national level and 100 for regional level AYUSH / Allopathic practitioners. . The concerned host institution shall make training / board / lodge arrangements for the participants as well as payment as TA/DA to them.

**Eligibility criteria:**

Financial assistance through the scheme will be provided to the following institutions /organizations on receipt of component-specific proposals –

- (i) National Institutes, Model Colleges, Central Research Institutes / organizations and Universities/deemed universities with AYUSH faculty;
- (ii) Reputed organizations and AYUSH institutions which have linkages with institutions having adequate facilities of R&D, hospital, teaching &/or training ;
- (iii) Central/State Resource Training Centre or Institute of Health & Family Welfare capable to undertake AYUSH training;
- (iv) State AYUSH Directorates/ Boards interested to undertake District/Sub-district level training of AYUSH practitioners/paramedics/health workers;

and

- (v) For web-based training programmes and publication of CME journals, National Open Universities/Distant Education Centres and other capable organizations will be invited and supported to work in collaboration with National Institutes/Centres of Excellence in AYUSH.
- (vi) For publication of peer-review scientific journals, reputed institutions/organizations, universities and deemed universities having AYUSH faculty and other capable organizations will be invited and supported.
- (vii) The National Institutes, Model Colleges, Centres of Excellence and reputed Private organisations identified by Department of AYUSH shall be eligible to take up programmes for allopathic / foreign doctors.

**Funding pattern:**

Financial assistance will be provided directly to institutions/organizations approved by the Screening Committee. Funds for a programme will be released to the institute on approval of the proposal as per the following pattern :-

**a) Re-orientation/Introductory training program/ CME programme -**

Sr.	Particulars	Admissible amount
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<b>No.</b>		
1.	Per day boarding & lodging charges of trainees	Rs. 1000 per person.
2.	Per day boarding & lodging charges of outside experts	Rs. 1500 per person.
3.	Travel expenses of trainees	Actual fare or up to the rail fare of AC 2 tier class.
4.	Travel expenses of outside experts	Actual fare or up to the rail fare of AC 2 tier class / Economy Class Air Fare
5.	Honorarium to resource persons	Rs.1000 per session / demonstration.
6.	Honorarium to support staff of the host institute in one-week programme.	Rs. 5000 to be shared among the involved staff members.
7.	Honorarium to support staff of the host institute in two-day programme.	Rs. 3000 to be shared among the involved staff members.
8.	Training material	Rs. 500 per trainee/resource person
9.	Consolidated amount for institutional support & contingencies in One-week programmes.	Rs. 25,000
10.	Consolidated amount for institutional support & contingencies in Two-day programmes.	Rs. 10,000

**b) Orientation training program for paramedics/health workers:**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Admissible amount</b>
1.	Per day boarding & lodging charges of trainees	Rs. 600 per person.
2.	Per day boarding & lodging charges of outside experts	Rs. 1000 per person.
3.	Travel expenses of trainees	Actual fare or up to the rail fare as per entitlement.
4.	Travel expenses of outside experts	Actual fare or up to the rail fare of AC 2 tier class / Economy Class Air Fare
5.	Honorarium to resource persons	Rs. 800 per session/demonstration.
6.	Honorarium to support staff of the host institute.	Rs. 3000 to be shared among the involved staff members.
7.	Training material	Rs. 250 per trainee/resource person
8.	Consolidated amount for institutional support & contingencies.	Rs. 10,000

**c) Management training/Exposure visit of AYUSH administrators/heads of institutions and in-service doctors.**

The host institute will be provided the funds for organizing the program as per applicable package rate or as per pattern prescribed for one-week orientation training program.

**d) Introductory programme of AYUSH systems for allopathic and foreign doctors/students**

Host institutions will be supported in the manner applicable to re-orientation training program for AYUSH teachers, except expenses of foreign doctors/students, which shall not be supported through the scheme.

**e) Web-based training/CME program & publication of CME journals/Peer-Review Journals-**

Centres of Excellence identified by the Department of AYUSH will be invited to submit project proposal for web-based CME programmes / CME journal/Peer Review Journal. Expenditure projected in the proposal will be subjected to appraisal by an expert committee followed by approval of Screening Committee. Funds would be released in annual installments in accordance with the Screening Committee's recommendations. Progress report along with authenticated statement of expenditure of the preceding installment is required before considering release of subsequent installments.

**f) Re-orientation Training/CME related innovative tools, programs and activities for use of AYUSH personnel.**

The proposals will be invited from capable Government and private organizations and subjected to appraisal by a Project Committee comprising of Joint Secretary (AYUSH) as Chairman and concerned Adviser, Research Council Director and a domain expert nominated by the Department. The quantum of assistance and mode of implementation will be determined by the Screening Committee.

**g) National Workshops / Conferences for CME.**

Centres of Excellence/reputed organisations identified by the Department of AYUSH will be invited to submit proposals with break-up of expenditure, which will be appraised and sanctioned by the Screening Committee.

**Guidelines for applying & implementing the scheme:**

Following guidelines shall be followed in supporting the various programmes envisaged under the scheme-

- i) Not more than four orientation training and/or CME programmes in a year shall be allotted to an eligible institute/organization. Interested institutes may apply once in a year providing schedule & details of the programmes to be conducted. Modules of training and list of resource persons along with their qualifications, experience and specialization should be enclosed with the application.
- ii) At least 15 participants must be enrolled in an re-orientation training program. Not more than two trainees from the host institute shall participate in the program and they will not be entitled for any financial benefit except training material. In case of CME program, participation of at least 30 practitioners in urban areas and 20 practitioners in rural areas should be ensured. All the participants except paramedics should possess the qualification included in concerned Medical Acts.
- iii) The program of orientation training/exposure visit / CME for doctors shall be conducted on consecutive six working days. CME program for practitioners shall be conducted on Saturdays & Sundays.
- iv) Participation Certificate shall be issued on full attendance only.
- v) Payment of TA/DA should be made only at the end of the programme as per admissibility or actuals, whichever is less. In case of resource persons being paid Air Fare, they may be requested to utilize apex/senior citizen fare to the possible extent.
- vi) Duration of training/CME program shall be exclusive of journey time.
- vii) Conduction of programme should commence within three months after release of grants with preparation of Schedule of the program and it should be widely circulated well in advance to institutions & State Directorates for nomination of trainees.
- viii) National programmes, experiential knowledge of experts in the field, research findings, current developments & current trends relevant to the theme of training/CME program must find place in the modules.
- ix) Resource persons: Four experts of concerned specialty (one faculty member and three external experts) are permissible for conducting CME and twelve experts of concerned specialty (four faculty and eight external experts) in re-orientation programme as per the given modules. Experts from Department of AYUSH and Research Councils as per their expertise should be called wherever required.
- x) Structure of the re-orientation training/CME program shall be as under-

- (a) Two theory sessions using audio-visual aids and two practical/demonstrative sessions shall be conducted per day. Each session will be of 1½ hours duration.
  - (b) Each external/internal expert shall deliver two theory /practical sessions in one day in RoTP/CME.
  - (c) Each theory and practical session shall be followed by questions & answers and necessary clarifications/explanations.
  - (d) Reading material & copies of the presentations, CDs etc. should be distributed to all participants at the beginning of the program.
- xi) Institutions interested to take up orientation training/CME programs may design modules and submit the same along with application for approval. In case of pre-structured modules/package training programs prepared by Department of AYUSH, no prior approval is required.
- xii) Program for management training/ exposure visit of AYUSH administrators & heads of departments/institutions and AYUSH doctors shall be worked out by the host institute(s).
- xiii) Institutions willing to conduct web-based training programs and/or publish CME journals are required to send proposals with complete technical & financial details indicating the project implementation schedule and timelines.
- xiv) The proposal of innovative initiative should be worked out in all technical & financial details keeping in mind the scope & limitations of the scheme.
- xv) No expenditure is liable to be reimbursed that has been incurred before the sanction of the grant and implementation of the approved program/activity and for other than sanctioned items.
- xvi) Reappropriation within sanctioned items of expenditure may be done to the extent not more than 10%.
- xvii) The heads of the institutions/departments/organization in whose name the grants are released are personally responsible for proper utilization of grants as per the scheme pattern.



- xviii) After completion of the training/CME programme following documents may invariably be submitted to the Department of AYUSH within one month for liquidation of grant-
- Authenticated Utilization Certificate in the prescribed proforma to the effect that the grant has been utilized for the purpose for which it was sanctioned;
  - .Audited Accounts reflecting therein the Grant-in-aid and item-by-item expenditure incurred there from;
  - .A certificate that the organization has not received financial assistance for the same purpose from any other Department of the Central or the State Government or any Government/non-government agency;
  - Achievement-cum-performance report indicating the performance for which the grant was received; the manner in which it has been utilized; and how the grant helped to improve the performance of the participants/institution;
  - Feedback report in the proforma (**Annexure C**), in separate sealed envelopes, from each of the trainees and resource persons in case of Re-orientation Training /CME program;
  - A statement showing the names and addresses of the trainees, which should be certified by the Head of the Institute/College that all the trainees were registered AYUSH practitioners;
  - .A statement showing the names & addresses of the resource persons participated in the programme along with their bio-data showing their qualifications, experience in the subject etc. for their further utilization, as and when required;
  - Unspent balance of the grant, if any, may be returned to the Department of AYUSH in the form of Demand Draft drawn in favour of the Accounts officer, Cash (Health) payable at New Delhi;
  - All original receipts/vouchers may be kept with the organizing institution for a period of 5 years for any audit check.

**How to apply:**

Application for seeking grant to conduct Re-orientation Training/ and Continuing Medical Education Programme will be made, in the proforma given at **Annexure-A** and **Annexure-B** respectively, to-

**The Director (AYUSH)**  
**IRCS Building, 1 Red Cross Road,**  
**New Delhi**  
**Telefax: 23327669**

**Programme Manager:** A professional with requisite domain knowledge and work processing skills will be hired @ Rs. 20,000/- P.M. to act as the Programme Manager.

**Data Entry Operator-cum-Clerk:** One young graduate with computer abilities and experience in office processing work will be hired @Rs.10,000/- per month for handling the work related to RoTP and CME.

A Project Evaluation Committee will be constituted by Secretary (AYUSH) comprising of renowned experts.

**Screening Committee:**

All proposals received under the scheme will be subjected to appraisal by the PEC and then submitted for consideration and approval by a Screening Committee comprising of –

- |    |  |   |             |
|----|--|---|-------------|
| 1. | Secretary (AYUSH) /JS (AYUSH)                            | - | Chairperson |
| 2. | Additional Secretary & FA or his nominee-                |   | Member      |
| 3. | Joint Secretary (AYUSH)                                  | - | Member      |
| 4. | Adviser of concerned system                              | - | Member      |
| 5. | Director in-charge of the scheme -                       |   | Member      |
| 6. | Director, Rashtriya Ayurved Vidyapeeth -                 |   | Member      |
| 7. | One renowned expert to be nominated by Secretary (AYUSH) | - | Member      |

## Annexure-A

### APPLICATION FOR RE-ORIENTATION TRAINING ( SUBJECT / SPECIALITY) PROGRAMME (RoTP) – FOR TEACHERS/PARAMEDICS OF AYUSH OR DOCTORS OF ALLOPATHY SYSTEM

1.	Name of the Institution	
2.	Address/ Tel. No./ FAX No./ E-Mail	
3.	Nature of the Institution	Government / Government aided / private
4.	Documents to be enclosed with the application : A certificate to this effect that the organization has not obtained or applied for grants for the same purpose or activity from any other Ministry or Department of the Government of India or the State Government or any Non-governmental organisation.	
5.	Additional Documents to be enclosed with the application (for private colleges established under societies Act): Copies of Articles of association bye-laws, audited statement of accounts, sources and pattern of income and expenditure, etc.	
6.	Year of Establishment	
7.	Details of Departments	
8.	Details of faculty in the institution participating in the programme along with qualifications, date of joining and duration of experience in the subject (May attach a separate sheet)	
	Past experience of organizing such programmes (Details)	
9.	Details about the previous grants if any under this Scheme (ROTP & CME)	
10.	Whether the following documents are sent or not (if not, the reasons) with respect to S.N.-11 . A) Utilisation Certificates in prescribed proforma B) audited accounts reflecting item-wise	

	<p>expenditure</p> <p>C) Achievement cum performance report/ feed back report from trainees</p> <p>D) statement showing name &amp; full postal address of the trainees certified by the institute and</p> <p>E) Certificate that all the trainees are registered AYUSH practitioners etc.</p>	
11.	Whether any other grants under any scheme were received from this Department at earlier occasions. If yes, the details thereof. Whether Utilisation Certificate and other requisite documents is pending/due for such grants or sent.	
12.	How many programmes the institution wants to organize	
13.	Details of the programmes viz subjects etc.	
14.	Amount required with break up	
15.	Names of Experts/ Resource persons for conducting the programme with their current posting, date of birth and qualifications and experience in the subject for which they are invited, Tel no.,E-mail,Mobile etc. (may attach separate sheet)	

**Signature of the Head of the  
Institution/ Association/ Organisation**

**Name:**\_\_\_\_\_

**Designation**\_\_\_\_\_

**Postal address**\_\_\_\_\_

**Tel./Fax No. & E-mail**\_\_\_\_\_

**Annexure-B****APPLICATION FOR CONTINUING MEDICAL EDUCATION (CME)  
PROGRAMME FOR AYUSH DOCTORS**

1.	Name of the Institution/ Organisation	
2.	Address/ Tele No./Fax No./ E Mail	
3.	Nature of the Institution	Government / Government aided / private
4.	Documents to be enclosed with the application (for all colleges): A certificate to this effect that the organization has not obtained or applied for grants for the same purpose or activity from any other Ministry or Department of the Government of India or the State Government or any other non-governmental organisation.	
5.	Additional Documents to be enclosed with the application (for private colleges established under societies Act): Copies of Articles of association bye-laws, audited statement of accounts, sources and pattern of income and expenditure, etc.	
6.	Year of Establishment	
7.	Previous experience of organizing such programmes (details may be given)	
8.	Details about the previous grants, if any, under this Scheme (ROTP & CME)	
9.	Whether Utilisation Certificates in the prescribed proforma/ audited accounts reflecting itemwise expenditure/ Achievement cum performance report/ statement showing name & address of the trainees certified by the institute that all the trainees are registered AYUSH practitioners etc. are sent or not. If yes, date of sending the same.	

10.	Whether any other grants under any scheme were received from this Department at earlier occasions. If yes, the details thereof. Whether Utilisation Certificate and other requisite documents is pending/due for such grants, or sent.	
11.	Number of programmes applied for	
12.	Amount required with break up	
13.	Names of Experts/ Resource persons for conducting the programme with their current posting, date of birth and qualifications & experience in the subject for which they are invited, Tel no., E-mail, Mobile etc	

**Signature of the Head of the  
Institution/ Association/ Organisation  
Name: \_\_\_\_\_**

**Designation \_\_\_\_\_**

**Postal address \_\_\_\_\_**

**Tel/Fax No. \_\_\_\_\_**

**E-mail: .....**

### ASSESSMENT PROFORMA

**(To be filled by the trainee at the end of the Training Programme and given to Organizing Institution in a sealed envelop)**

1	Name & Address of the Institution	:	
2	Name of the Training programme	:	
3	Duration of the Training Programme	:	From To
4	Number of trainees attended	:	Good / Poor
5	Usefulness of the programme	:	Very useful/ Useful / Not relevant
6	Infrastructure available in the Institution:	:	
	a) OPD	:	Excellent/Very Good/ Good/Average /Poor
	b) IPD	:	Excellent/Very Good/ Good/Average /Poor
	c) Laboratory	:	Excellent/Very Good/ Good/Average /Poor
	d) Library	:	Excellent/Very Good/ Good/Average /Poor
	e) Hostel	:	Excellent/Very Good/ Good/Average /Poor
	f) Herbal Garden	:	Excellent/Very Good/ Good/Average /Poor
	g) Pharmacy	:	Excellent/Very Good/ Good/Average /Poor

#### 7. Assessment of Faculty

Sl.No.	Name of Faculty	Subject	Quality of Teaching (Excellent/ V. Good/ Good/ Average/ Poor)	Quality of Lecture notes (Excellent/ V Good/ Good/ Average/ Poor)	Use of audio visual aids (Excellent/ V Good/ Good/ Average/ Poor)	Overall assessment of the faculty (Excellent/ V Good/ Good/ Average/ Poor)


8	Facilities for stay and other amenities	:	
9	Shortcomings, if any,	:	
10	Any suggestions to be incorporated for future training programme	:	
11	Overall assessment of course/programme	:	Excellent/Very Good/ Good/Average /Poor

**Signature of the Trainee.....**

**Name .....**

**Full Postal Address.....**

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**e-mail:.....**

*Note:*

Any trainee may send the filled-in Feedback Form or any suggestion directly to the Director, Rashtriya Ayurveda Vidyapeeth, Dhanvantari Bhawan, Road No.66, Punjabi Bagh (West), New Delhi-110 026 by post or by e-mail to: ayurgyan@rediffmail.com.